

**FREDERICK AIRPORT COMMISSION**  
**November 19, 2009**

The Frederick Airport Commission met in regular monthly session on Thursday, November 19, 2009 in the Airport Terminal Building Conference Room. The meeting was called to order at 8:18 A.M. by Chairman Doug Ade. Members present: Sherial Richards, Jarred Jones, Fred Barbee, Brad Benson and Doug Ade. Members absent: None. Staff present: City Manager Robert Johnston, Finance Director Fabian Reyes and Airport Manager Donnie Coleman. Others present: None.

Doug Ade gave the invocation.

Motion by Benson, second by Jones, to approve the minutes of the June 18, 2009 regular meeting as printed. Motion Carried 4-0. It was noted that a quorum was not present for the July 16, 2009 regular meeting and that the September 17, 2009 meeting was cancelled due to a lack of pressing business.

Donnie Coleman reported that 1,404.5 gallons of 100LL fuel had been pumped during the month of July, 1,463.7 gallons in August, 1,118.0 gallons in September and 3,060.7 gallons in October. The annual payment from the U.S. Government is the only payment outstanding at this time.

Motion by Jones, second by Barbee, to approve the fuel and hangar reports for the months of July, August, September and October. Motion carried 4-0.

Sherial Richards arrived at 8:28 A.M.

The July, August, September and October claims list, the October Income & Expense Report and October Treasurer's Report were reviewed. Reyes noted that reconciliation of the accounts receivable continues; recovery from the computer server crash earlier this year continues.

Motion by Benson, second by Jones, to approve the July, August, September and October claims lists, the October Income & Expense Report and October Treasurer's Report as submitted. Motion carried 5-0.

**Discussion and Action:**

(A) 2010 Regular Meeting Schedule: Following discussion, motion by Ade, second by Jones, to set the 2010 regular meeting schedule for the third Thursday of January, April, June and November 2010 at 8:15 A.M.; special meetings to be called if necessary. Motion carried 5-0.

**Airport Manager's Report:**

Coleman reported that: the ADT has completed some roof improvements on the leased buildings, the engine for ADT aircraft "Boogie Baby" were being completed so that it would be in service for January jump school, hangar door repairs had been completed, our fuel costs have fluctuated with a high of \$3.30/gallon and that an adequate stand of grass has been established in order to complete the terrace work in the spring.

**City Manager's Report:**

Johnston reported that: Fulcrum Explorations remains optimistic that the recently-drilled oil well will be a decent producer once groundwater issues are resolved and that, as discussed at the 6/18/09 meeting, the City was compelled to enter into a Consent Order with the DEQ regarding its wastewater lagoons.

Garver Engineering from Norman has been retained to evaluate and document compliance with current DEQ regulations and/or define needed improvements for both City-owned lagoon systems. As previously discussed the airport will fund the engineering work (approx. \$25,000.00) for the airport lagoons which supply irrigation water to enhance the airport's farm income. [The City will pay the same fee for the east lagoons.]

Ag tenant Steve Clark has applied for grant money which would help pay for irrigation improvements justified by the engineering report as approved by the DEQ. Whether the DEQ requires it or not, it would be beneficial to update the center pivot equipment.

**New Business:**

None.

Motion was made by Jones, second by Richards, to adjourn at 8:55 A.M. Motion carried 5-0.

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Doug Ade, Chairman