

CITY OF FREDERICK AGENDA

The Frederick City Council will meet in Regular Session, Tuesday, November 24, 2009 at 5:30 P.M., C.S.T., at the Memorial Civic Center, 110 S. 17th, Frederick, Oklahoma.

ORDER OF BUSINESS

1. CALL TO ORDER, FLAG SALUTE & INVOCATION.
2. ROLL CALL - DECLARATION OF QUORUM.
3. CONSIDER APPROVAL OF CONSENT AGENDA:
 - (A) Minutes of November 10, 2009 Regular Meeting;
 - (B) General Fund, Airport and Capital Improvement Fund Income & Expense Reports for October 2009;
 - (C) Treasurer's Report for October 2009;
 - (D) Draft Minutes of November 19, 2009 Regular Airport Commission Meeting;
 - (E) Execution of *Release and Settlement Agreement* with Mike & Mark Peet.
4. DISCUSSION AND ACTION REGARDING:
 - (A) Appointments to Citizens' Boards & Commissions;
 - (B) Acceptance of Proposed Lease Agreement Dated November 12, 2009 as Submitted by C.L. Boyd for a Three Year Lease - 410J John Deere Backhoe Loader to be Utilized by the Street Department.
5. CITY MANAGER'S REPORT.
6. NEW BUSINESS, IF ANY, PURSUANT TO SECTION 311.9 OF THE *OKLAHOMA OPEN MEETING ACT*.
7. CITIZENS TO BE HEARD.
8. INQUIRIES FROM CITY COUNCIL MEMBERS.
9. ADJOURN.

MINUTES OF THE REGULAR SESSION OF THE FREDERICK CITY COUNCIL, HELD IN THE CIVIC CENTER AT 5:30P.M. ON NOVEMBER 10, 2009.

Pursuant to the giving and posting of notice under 25 O.S. Section 301-314 and in accordance with the posted agenda, the City Council held a meeting.

Mayor Whitworth called the meeting to order and gave the invocation. Councilman Meador lead the flag salute. Officials present: Whitworth, Evaige, Meador and Shanks. Absent: Smith. Staff Present: City Manager Johnston, City Attorney Kent, City Treasurer Reyes and City Clerk Arumugam.

Motion by Evaige and second by Shanks to approve the Consent Agenda;

(A)	Minutes of October 27, 2009 Regular Meeting;	
(B)	Claims:	
	General Government	\$73,267.54
	Airport	\$ 3,856.99
	Recoveries	\$ 724.55
	Capital Improvement	\$ 7,281.00
	FEDA	\$ 2,123.59

ROLL CALL: (AYE) Evaige, Meador, Shanks and Whitworth
(NAY) None

Motion by Meador and second by Shanks to acknowledge and approve receipt of the FY 2008 Financial Audit as prepared by John M. Arledge & Associates, Certified Public Accountants.

ROLL CALL: (AYE) Evaige, Meador, Shanks and Whitworth
(NAY) None

Motion by Meador and second by Evaige to execute the Engagement Letter with John M. Arledge & Associates, Certified Public Accountants for the FY 2009 Financial Audit.

ROLL CALL: (AYE) Evaige, Meador, Shanks and Whitworth
(NAY) None

Motion by Meador and second by Shanks to adjourn.

ROLL CALL: (AYE) Evaige, Meador, Shanks and Whitworth
(NAY) None

MINUTES OF THE REGULAR SESSION OF THE FREDERICK CITY COUNCIL, HELD IN THE CIVIC CENTER AT 5:30P.M. ON OCTOBER 27, 2009.

Pursuant to the giving and posting of notice under 25 O.S. Section 301-314 and in accordance with the posted agenda, the City Council held a meeting.

Mayor Whitworth called the meeting to order. Councilwoman Evaige gave the invocation and Councilman Smith lead the flag salute. Officials present: Whitworth, Evaige, Meador, Smith and Shanks. Staff Present: City Manager Johnston, City Attorney Kent, City Treasurer Reyes and City Clerk Arumugam.

Motion by Smith and second by Shanks to approve the Consent Agenda;

- (A) Minutes of October 13, 2009 Regular Meeting;
- (B) General Fund, Airport and Capital Improvement Fund Income & Expense Reports for September 2009;
- (C) Treasurer's Report for September 2009.

ROLL CALL: (AYE) Evaige, Meador, Smith, Shanks and Whitworth
(NAY) None

Motion by Smith and second by Meador to execute the FY 09-10 Recreational Program Agreement with the Community Action Development Corporation(CADC).

ROLL CALL: (AYE) Evaige, Meador, Smith, Shanks and Whitworth
(NAY) None

Sharon Bennett, Executive Director for the Chamber of Commerce, reviewed the Lodging Tax Budget Report with the Council members. She reported that Kristi D. Walker, CPA has reviewed the Lodging Tax Account and no problems were found. She also reported on advertising, signage and investment checking account to earn interest.

Motion by Smith and second by Evaige to accept the Lodging Tax Report as presented by Sharon Bennett, Executive Director for the Chamber of Commerce.

ROLL CALL: (AYE) Evaige, Meador, Smith, Shanks and Whitworth
(NAY) None

Motion by Smith and second by Meador to amend the approval of the Consent Agenda to include changing the word on the ROLL CALL for each motion from (AYE) None to (NAY) None on the Minutes of October 13, 2009 Regular Meeting.

ROLL CALL: (AYE) Evaige, Meador, Smith, Shanks and Whitworth
(NAY) None

FREDERICK PUBLIC WORKS AUTHORITY AGENDA

The Trustees of the Frederick Public Works Authority (FPWA), Frederick, Oklahoma, will meet in Regular Session, Tuesday, November 24, 2009, 5:30 P.M., C.S.T., at the Memorial Civic Center, 110 S. 17th, Frederick, Oklahoma. The FPWA Meeting normally begins at the conclusion of the Frederick City Council Meeting which is also scheduled to begin at 5:30 P.M. However, at any time during its meeting, the Frederick City Council may recess and take up the agenda of the FPWA.

ORDER OF BUSINESS

1. CALL TO ORDER.
2. ROLL CALL - DECLARATION OF QUORUM.
3. CONSIDER APPROVAL OF CONSENT AGENDA:
 - (A) Minutes of November 10, 2009 Regular Meeting;
 - (B) FPWA Income and Expense Report for October 2009;
 - (C) Treasurer's Report for October 2009;
4. DISCUSSION AND ACTION REGARDING:
 - (A) Acceptance of Proposed Lease Agreement Dated November 12, 2009 as Submitted by C.L. Boyd for a Three Year Lease - 310J John Deere Backhoe Loader to be Utilized by the Water Department
 - (B) Report from Oklahoma Municipal Power Authority (OMPA) Representative.
5. GENERAL MANAGER'S REPORT.
6. NEW BUSINESS, IF ANY, PURSUANT TO SECTION 311.9 OF THE *OKLAHOMA OPEN MEETING ACT*.
7. CITIZENS TO BE HEARD.
8. INQUIRIES BY TRUSTEES.
9. ADJOURN.

MINUTES OF THE REGULAR SESSION OF THE FREDERICK PUBLIC WORKS AUTHORITY, HELD IN THE CIVIC CENTER AT 5:30PM ON NOVEMBER 10, 2009.

Pursuant to the giving and posting of notice under 25 O.S. Section 301-314 and in accordance with the posted agenda, the Frederick Public Works Authority held a meeting.

Chairman Whitworth called the meeting to order and declared a quorum present. Trustees present: Whitworth, Evaige, Meador and Shanks. Absent: Smith

Motion by Meador and second by Evaige to approve the Consent Agenda;

- (A) Minutes of October 27, 2009 Regular Meeting;
- (B) Claims \$178,218.40
- (C) Transfer to General Government Fund/Capital Improvement Fund \$110,775.00

ROLL CALL: (AYE) Evaige, Meador, Shanks and Whitworth
(NAY) None

Motion by Meador and second by Evaige to acknowledge and approve receipt of the FY 2008 Financial Audit as prepared by John M. Arledge & Associates, Certified Public Accountants.

ROLL CALL: (AYE) Evaige, Meador, Shanks and Whitworth
(NAY) None

Motion by Meador and second by Evaige to adjourn.

ROLL CALL: (AYE) Evaige, Meador, Shanks and Whitworth
(NAY) None

MINUTES OF THE REGULAR SESSION OF THE FREDERICK PUBLIC WORKS AUTHORITY, HELD IN THE CIVIC CENTER AT 5:30PM ON OCTOBER 27, 2009.

Pursuant to the giving and posting of notice under 25 O.S. Section 301-314 and in accordance with the posted agenda, the Frederick Public Works Authority held a meeting.

Chairman Whitworth called the meeting to order and declared a quorum present. Trustees present: Whitworth, Evaige, Meador, Smith and Shanks.

Motion by Smith and second by Meador to approve the Consent Agenda;

- (A) Minutes of October 13, 2009 Regular Meeting;**
- (B) FPWA Income and Expense Report for September 2009;**
- (C) Treasurer's Report for September 2009.**

**ROLL CALL: (AYE) Evaige, Meador, Smith, Shanks and Whitworth
(NAY) None**

Motion by Smith and second by Shanks to execute the FY 09-10 Recreational Program Agreement with the Community Action Development Corporation(CADC).

**ROLL CALL: (AYE) Evaige, Meador, Smith, Shanks and Whitworth
(NAY) None**

Motion by Smith and second by Evaige to adjourn.

**ROLL CALL: (AYE) Evaige, Meador, Smith, Shanks and Whitworth
(NAY) None**

**FREDERICK AIRPORT COMMISSION
AGENDA**

The Frederick Airport Commission will meet in Regular Session, Thursday, November 19, 2009, 8:15 A.M., C.S.T., in the Conference Room of the Airport Terminal, 3501 Amelia Earhart Way, Frederick, Oklahoma.

ORDER OF BUSINESS

1. CALL TO ORDER AND INVOCATION.
2. ROLL CALL - DECLARATION OF QUORUM.
3. APPROVAL OF MINUTES OF THE JUNE 18, 2009 REGULAR MEETING.
4. APPROVAL OF HANGAR & FUEL REPORTS.
5. APPROVAL OF CLAIMS LIST, INCOME & EXPENSE REPORT AND TREASURER'S REPORT.
6. DISCUSSION AND ACTION, INCLUDING RECOMMENDATIONS TO BE MADE TO THE CITY COUNCIL:
 - (A) 2010 Regular Meeting Schedule.
7. AIRPORT MANAGER'S REPORT.
8. CITY MANAGER'S REPORT.
9. NEW BUSINESS, IF ANY, PURSUANT TO SECTION 311.9 OF THE *OKLAHOMA OPEN MEETING ACT*.
10. ADJOURN.

FREDERICK AIRPORT COMMISSION
June 18, 2009

The Frederick Airport Commission met in Regular Session on Thursday, June 18, 2009 in the Airport Terminal Building Conference Room. The meeting was called to order at 8:18 A.M. by Chairman Doug Ade. Members present: Fred Barbee, Brad Benson and Doug Ade. Members absent: Sherial Richards and Jarred Jones. Staff present: Robert Johnston, Fabian Reyes and Donnie Coleman. Others present: Andy Bennett - NCRS.

Doug Ade gave the invocation.

Motion by Benson, second by Barbee, to approve the minutes of the May 21, 2009 Regular Meeting. Motion Carried 3-0.

Donnie Coleman reported that all hangar accounts were current and that 2,926 gallons of 100LL fuel had been pumped in May. Motion by Barbee, second by Benson, to approve the hangar and fuel reports for the months of May. Motion carried 3-0.

The May Claims List and Income/Expense Report were reviewed by Reyes. Motion by Benson, second by Barbee, to approve the claims lists, and income & expense report as submitted. Motion carried 3-0. .

Discussion and Action:

(A) Update on NPE-Funded Airport Improvement Project Status: Johnston reported that the design-only grant agreement has recently been signed and submitted to the FAA. Once final approval is received, LBR's work will commence in earnest.

(B) Update on EQIP Grant-Funded Conservation Improvement Project Status: And Bennett from the NRCS provided insight from his perspective on the conservation improvements. He needs to confirm with Steve Clark whether any grass had been sprigged in the waterways yet; if not it is too late for reimbursement this year.

Coleman advised that Doc Jones can use his scraper to deposit a thin layer of topsoil in the water ways to get a stand of grass farther along this summer.

Bennett acknowledged that this has been successful. He noted that until the grass is established the terrace work will not take place; design and location of the terraces is near finalization. The noted the triangle of land located between Taxiway "C" and runways 17-35 & 12-30 had issues; he suggested that cotton no longer be planted there. Bennett noted that work was moving in the right direction schedule-wise; his superiors like projects to be done earlier than required. No action required at this time.

FREDERICK AIRPORT COMMISSION
July 16, 2009

The Frederick Airport Commission met in Regular Session on Thursday, June 18, 2009 in the Airport Terminal Building Conference Room. The meeting was called to order at 8:18 A.M. by Chairman Doug Ade. Members present: Doug Ade. Members absent: Sherial Richards, Fred Barbee, Brad Benson and Jarred Jones. Staff present: Robert Johnston, Fabian Reyes and Donnie Coleman. Others present: None.

Doug Ade noted that a quorum was not present and no business could be conducted.

City Manager Johnston commented that the next meeting was scheduled for September 17, 2009. Today's agenda item for updating the NPIAS airport needs list can probably be dealt with by staff from previous discussions without the need for a special meeting.

Johnston and Airport Manager Coleman also reported that Fulcrum Exploration was moving a drilling rig in next week for the first oil & gas well under the leases signed earlier this year.

The discussion discontinued at 8:30 A.M.

Doug Ade, Chairman