

**MINUTES OF THE REGULAR SESSION OF THE FREDERICK PUBLIC WORKS AUTHORITY, HELD IN THE MEMORIAL CIVIC CENTER AT 117 S. 17<sup>th</sup> at 5:30PM ON JULY 27, 2010.**

Pursuant to the giving and posting of notice under 25 O.S. Section 301-314 and in accordance with the posted agenda, the Frederick Public Works Authority held a meeting.

Chairman Whitworth called the meeting to order and declared a quorum. Trustees present: Evaige, Meador, Smith, Shanks and Whitworth. Staff Present: General Manager Johnston, Attorney Kent, Treasurer Reyes and Secretary Arumugam.

**Agenda Item 3(A-C): Motion by Smith and second by Shanks to approve the following Consent Agenda items;**

(A)	Minutes of July 27, 2010 Regular Meeting;	
(B)	Claims	\$540,094.28
(C)	Transfer to General Fund/Capital Improvement Fund	\$133,558.16

**ROLL CALL: (AYE) Evaige, Meador, Smith, Shanks and Whitworth  
(NAY) None**

**Agenda Item 3D: There were no items removed from the Consent Agenda.**

**Agenda Item 4A: Motion by Smith and second by Meador to adopt Resolution 081010 – Updating User Fees on Security Lights, Utility Account Transfers and Returned Checks (which was set at \$25.00, the maximum presently allowed by the State of Oklahoma).**

**ROLL CALL: (AYE) Evaige, Meador, Smith, Shanks and Whitworth  
(NAY) None**

**Agenda Item 4B: Motion by Smith and second by Evaige to authorize execution and submittal of DWSRF Form DW-271 “Request for Loan Proceeds” No. 7 for expenses totaling \$548,902.03 incurred on DWSRF-Funded Water Improvement Projects for the Period 07/13/10 to 08/07/10.**

**ROLL CALL: (AYE) Evaige, Meador, Smith, Shanks and Whitworth  
(NAY) None**

**Agenda Item 4C: Motion by Smith and second by Shanks to approve payment of DWSRF-Funded invoices to: Howard-Estruct JV in the amount of \$235,618.23 and Natgun in the amount of \$295,312.31 for Construction, SBC Consulting Engineers in the amount of \$4,700.00 for Resident Inspection Services and \$6,386.25 for Engineering Services, Burgess Engineering & Testing in the amount of \$525.29 and Standard Testing in the amount of \$6,359.95 for Construction Testing.**

ROLL CALL: (AYE) Evaige, Meador, Smith, Shanks and Whitworth  
(NAY) None

Agenda Item 4D: Motion by Smith and second by Meador to approve Contract Amendment No. 2 for Professional Engineering Services provided by Garver, LLC for Wastewater System Improvements – adding the lump sum amount of \$2,000.00 for a Topographic Survey.

ROLL CALL: (AYE) Evaige, Meador, Smith, Shanks and Whitworth  
(NAY) None

Agenda Item 7: Cliff Ballard was present asking about a letter dated June 8, 2010 to his dad Dennis Ballard from Code Enforcement Office Dana Greer regarding removal of the carport Dennis built on his property at 606 Briarwood. After completing the carport, Dennis applied for a variance since the carport did not meet set back requirements. His variance request was denied by the Board of Adjustment (BoA) on June 3, 2010. Cliff Ballard said that his dad had been injured and unable to respond to the letter. General Manager Johnston commented that since the BOA had already made their decision, by statute appeals from BOA decisions are heard in the District Court. Chairman Whitworth asked the City Attorney to look into the matter and offer Mr. Ballard some guidance regarding his options.

Agenda Item 9: Motion by Smith and second by Meador to adjourn.

ROLL CALL: (AYE) Evaige, Meador, Smith, Shanks and Whitworth  
(NAY) None